



Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands

1178 Hinemlu' St. Garapan, Saipan, MP 96950



Sliding Fee Program Checklist:

Xerox Copies Required.

Proof of Identity: *Copy of at least, one (1) of the following.*

- Valid Passport.
- Birth certificate.
- Permanent Resident Card (Green card).
- Certificate of Citizenship.
- Naturalization Certificate (N-550).
- Machine Readable Immigrant Visa.
- Employment Authorization Card.
- I-94 (Arrival/Departure Record) in Unexpired Foreign Passport.
- DS2019-Exchange Visitor (J-1) Certificate.
- I-20-Nonimmigrant Student (F-1) Certificate.
- Refugee Travel Document.
- Consular Report of Birth Abroad (FS-240).
- Valid Driver's license, instruction permit or identification card.

Proof of Income: *Copy of at least, one (1) of the following.*

- Check stubs – 2 most recent.
- Latest W2(s); 1040 Tax.
- Employment verification e.g. letter from employer, or Form 4506-T (if W2 was not filed).
- Self-employed individuals will be required to submit a detailed report of the most recent three months of income and expenses; e.g. (3) Business Gross Revenue Tax Return.
- Copy of current year's Social Security Award letter (complete set). *(if receiving)*.
- Copy of current retirement statement. *(if receiving)*.
- Other sources: if receiving child support, alimony, interest or rental income.
- Unemployed/No-Income – Sign Self-declaration of Income attached to application.

Note: if you have any other insurance(s), please provide a copy of the insurance card for yourself/dependents.